



Person Specification and Job Description

Job Title: Collections Driver

Job Type: Part-time/ Full-time

Salary: £9.00 per hour up to 30 hours per week (variable hours up to 35 hours a week)

Location: Thurrock, Essex

Our busy Recycling company is currently looking for a team player to fill the position of pick-up driver. The successful candidate will be responsible for ensuring timely pick-up of household goods and bric-a-brac on specific routes, loading and unloading trucks, and providing exceptional customer service to our client base. We will provide training to the right person who can demonstrate motivation and a willingness to learn.

If you are interested in taking on a new challenge at a growing company, we encourage you to apply today.

Key Purpose of Job:

Collections Driver.

To ensure that all bric-a-brac donations and purchases are collected in your local area, on predetermined routes advised by your line manager.

The role will require driving, parking, loading and offloading.

Initially the role will be part time, up to 30 hours a week, but will develop to a Full-time role.

Experience working within the logistics/driving sector is advantageous, but not essential. Route planning, information gathering and flexibility is desired. Our collections drivers must be 25 years or over, with a full clean licence and preferably with over 3 years driving experience. Good standards and a professional attitude is a must.

Delivery Driver Responsibilities:

- Conduct inspections of vehicle before departing to pick-up the goods either from Recycling centres or Re-use shops.
- Pack and load goods onto trucks according to company's specifications
- Maintain ongoing communication with route dispatcher
- Unload goods at the warehouse
- Review pick-ups with your line manager to ensure the goods meet company requirements
- Obtain pick up confirmations from each centre

Closing date for applications: **Tuesday 31st July 2018**

Successful candidates will be contacted by phone on: **Monday 6th August 2018.**

Interview date(s) and location: **Thursday 9th August 2018 (Locally).**